



PHONE : 2287-5509 / 2283-5797

RANI BIRLA GIRLS' COLLEGE

38, Shakespeare Sarani
Kolkata - 700 017

GOVT. AIDED NAAC ACCREDITED

TENDER NOTICE PRINTING OF COLLEGE MAGAZINE

Reference No. ~~263~~/Tender - 14 /2023

Date: 29/11/2023

Rani Birla Girls' College is inviting sealed quotations from eligible vendors for the printing of the College Magazine as per the specifications given below, to be submitted by 06/12/2023. Late quotations will not be accepted. The quotation should bear the superscription "Printing of College Magazine" and should be addressed to the Principal, Rani Birla Girls' College, 38 Shakespeare Sarani, Kolkata-700017 (W.B.).

SPECIFICATIONS FOR PRINTING:

Quantity	500 pieces.
Size	7.25 x 9.25 inch (approx.)
Pages	60 approx.
Cover	210 GSM Art Board. 130 GSM Art paper for colour page (8 pages approx.)
Paper for Text	13.2 kg Maplitho
Printing	Inside one colour (Text).
Cover Print	4 colour
Lamination of cover	Matte
Binding	Perfect
Text matter	English, Bengali, Hindi
Design, setting, etc. should be done by the printer.	

TERMS AND CONDITIONS:

1. The vendor should have a valid Trade License, Permanent Account No. (PAN), GST No., and Bank Account, etc. which are required to be submitted along with the quotation and also after completion of the aforesaid job, these documents need to be produced with the delivery challan (three copies) and invoice (three copies).
2. The Authority reserves the right to either accept or reject any bid without assigning any reason whatsoever, and the tenderer shall have no claim/s on this account.
3. The completion of the work needs to be approved by the Publication Committee for final approval.
4. The quoted rates should be inclusive of all taxes.
5. The job needs to be completed within one month after receiving the work order.





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6. Payment Terms: 100% payment will be released only after successful printing of the College Magazine.
7. Price and period to be taken to complete the work should be quoted.

Tender Floating Date: Wednesday 29.11.2023

Tender Closing Date: Wednesday 06.12.2023 at 4:30 p.m.

Tender Opening Date: Thursday 07.12.2023 at 1:30 p.m.

Quotation should be dropped at the Tender Drop Box of Rani Birla Girls' College, Kolkata

S. Bhattacharya

Dr. Srabanti Bhattacharya
PRINCIPAL

RANI BIRLA GIRLS' COLLEGE
38, SHAKESPEARE SARAN,
KOLKATA. 700017

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